



Board Meeting Minutes September 26, 2017

Board Meeting called to order at 6:33pm.

Members Present: Fred Bolton, John Fuller, Eileen Gooch, Joe Tyson

Public Present: Ray & Devin

Minutes from 08/22/17 Meeting approved as submitted.

Appropriations

Hearings

Fire Chief's Report

(Attached)

Chairman's Report

BLM – working on transitioning from 1 year to 5 year permit approval cycles; should be one more cycle and then 5 year

Treasurer's Report

Department account - \$2,447.88

District account - \$80,725.65

Personnel/Payroll - \$66,320.98

Unfinished Business

Vehicle Titles – Fred has paperwork for all vehicles, will schedule VIN inspection

Dynamite Shoot – Ready to go; generally don't finalize sponsors until a couple of days prior to event

Grant Update – Grant in process for tender

Lees Point Building – we store communications equipment in this building; existing building was inadequate and Grand Junction/State built new building. Grand Junction had attorney draft agreement; Fred suggested and Board agreed to have our attorney review agreement to ensure GUFD interests are protected. Fred will also check with BLM to confirm whose name permit is in

FLSA Models – Board needs to select which personnel model to operate under; not required to implement FPPA, OT pay but are choosing to do so

Motion by Joe to accept Option 3

Eileen Second
All in favor / no oppose
Motion carried

Image Trend Contract -

Motion by Joe to accept licensing agreement for Image Trend and amortize over 3 years

Eileen Second
All in favor / no oppose
Motion carried

Personnel Integration Plan – letter will be sent to all listed on roster to ensure active volunteers

Policy & Procedures

Review policies 207, 211, 306, 1017 & 1010

Motion by John to accept policies 207, 211, 306, 1017 & 1010 as presented

Joe Second
All in favor / no oppose
Motion carried

New Business

Preliminary 2018 Budget Proposal - Fred will check with attorney if grant money is considered flow through; if projections are true, may reach threshold for mandated third party audit

Solxplore – appreciate generous offer to purchase equipment through Chief Barnett but will waive in lieu of perception and perceived ideas

Department of Public Safety – would like to keep in unfinished business and continue research

Legal Representation – Have ability to partner with attorney that used to represent us; Fred would like to return to his services and board agreed

Public Input

Executive Session

Motion by Eileen to adjourn

John Second
All in favor / no oppose
Motion carried
Adjourned at 9:11pm

- I. Reading and approval, or approval as submitted, of the minutes of the previous meeting;
- II. Approval of Bills and Appropriations
- III. Hearings
- IV. Reports - Fire Chief
 - Incidents, Station, Equipment, District and Finance
 - Incidents – See GJRCC Monthly Incident Report for preceding month
 - Two wildland incidents on Sky Mesa this month – one inaccessible by vehicle; transferred to county to initiate response of smokejumpers – smokejumpers handled secondary to remote terrain; second Sky Mesa resulted in response from GUFD – GUFD responded and choreographed response of MMA (multi-mission aircraft), Land's End resources (Tender requested, but they sent extra resources (brush and UTV); BLM Engine; Mesa County Wildland Team. USFS helitac provided temporary support while returning from other incident – Command transferred from GUFD to Mesa County Wildland Team secondary to exceeding capacity of GUFD and mutual aid resources to handle within one operational period
 - Incidents are rated type Type V – Type I (Type V - routine; Type IV – mutual aid required; Type III – multiple operational periods and/or mutual aid/contract resources; Type II – regional and/or state resources; Type 1 – federal response (generalized categorical descriptions)
 - District
 - Fire Danger – Moderate
 - Station
 - Equipment
 - A121 – service current; in-service; no changes; minor improvements necessary
 - B121 – service current; in service; numerous improvements necessary
 - B122
 - limited service
 - awaiting title acquisition from GUFPD board
 - skid unit onto craigslist for \$5000 obo
 - slated for sale to provide match funds for new tender
 - E121 – in-service; numerous improvements and/or repairs necessary
 - S121 (Toyota) – in-service; project completion roof racks, Yakima or Thule box for rescue equipment; tool mounts on rack; misc. electrical for accessories; side-view lights; rear-view lights;; lift kit (possible wheels or spacers pending lift kit design
 - S122 (Ford) – in-service
 - T121
 - Foy road service only
 - awaiting title acquisition from GUFPD board
 - slated for sale to provide match funds for new tender
 - T122
 - out of service
 - awaiting title

- slated for sale to provide match funds for new tender
- Budget
 - see reports – GUFD and GUFPD reports will now be identical; changed to printing report to be as current as possible – before reports ended at end of preceding month
- Grants
 - CO EMTS – submitted statement of work; will purchase items so payment comes out of 2018 budget
 - FEMA AFG – working on design and progressing this project for new tender
- Events and Training
 - Training priorities remain as the basics: Orientation; ICS/NIMS; Firefighter Awareness and/or Firefighter I; Hazmat Awareness and Hazmat Operations; CPR; First Aid or higher medical qualifications; On-protocol status for EMT+
 - Revised training program deployed – 3 week rotations between fire, rescue and medical (two weeks of skills followed by one week of scenario-based training) working well
- Personnel
 - Full cadre of personnel consists of:
 - 3 FF/EMT (regularly-scheduled PT) – Rincon departing, leaving 2 - need one more regularly scheduled plus current part-time
 - 3 Entry-level Firefighter/EMR (regularly-scheduled PT) – need 3 regularly scheduled + current part-time
 - 1 Chief/Paramedic - filled
 - 1 Administrative Assistant (PT) - filled
 - 1 Grant Writer (per-diem) – Chief and/or other will perform for interim
 - attempting to improve positions via implementing benefits as fiscally and functionally feasible
 - OT for holidays
 - FPPA and FPPA variance for all personnel
 - First pass for paid, as this is easy implementation; volunteer pension is more legally complicated and will require elaborate research – time limitations necessitate easily implemented solutions initially; more complicated issues will remain tabled
 - Additional Revenue Streams are ESSENTIAL to supporting personnel
 - Special Events Billing – being implemented fully (will have increase once adequate trained personnel and equipment are fully deployable)
 - Fire Billing – easily implemented if board is interested – will request materials from our billing company
 - Air and Water Donation Box – need skilled labor and graphic design to alter current plumbing, integrate into theft resilient outdoor station, create secure donation box and create sign for GUFD information; water only available during staffed times for drinking

- Retail Offering of shirts, hats, etc. – could also offer targets and/or target stands for shooting range
- Wildland EMT, Paramedic and Tender Deployment – once adequate staffing is in place and projects are in stable position will place Chief on availability list for first deployment – he will implement SOGs for future personnel to facilitate the essential functions during deployments (if able to hire other qualified individual, will explore sending them as first deployable person)
- Meetings
 - Com Finance Meeting
 - Budget approvals for 2018 – in this approval VHF is now being called “primary” means for some agencies/areas
 - Satellite not in budget for 2018
 - Communications Technical Committee
 - Interrupted with wildland incident – seemingly no developments
 - Mesa County Chief's Meeting
 - Unable to attend August 2017 secondary to schedule conflict
 - EMS QA/QI
 - Nothing to report (Daugherty now GUFD representative)
 - Fire/EMS Cooperative
 - On hold
 - EMS Council
 - Nothing to report
 - Mesa County Training Officer's Association
 - Multiple opportunities are continuing to develop as this organization gains traction, which is profound asset to GUFD and other departments (Bogle now GUFD representative)
 - Other
 - n/a
- Goals
 - CRITICAL - fiscal management, legal compliance, functional and reliable equipment, personnel, effective emergency response and choreography of resources
 - Current Critical Items
 - Maintain fiscal, legal and equipment progress/maintenance
 - Personnel Recruitment
 - Personnel Training
 - Personnel Retention
 - Benefits
 - Implementing FPPA (had meeting with representative yesterday); will require board motion to implement FPPA, money purchase plan and 457

- FPPA – only Barnett at this time, as 1600 hours is threshold – already approved
- Statewide Money Purchase Plan (part-time fire and administrative personnel) – board resolution required
- 457 – recommend to implement as zero-cost option for GUFPD – members may contribute, though we do not have to perform match – can explore match as fiscally capable – board resolution required; can be utilized for volunteers in future, but other research must occur first
- Implementing 1 ½ Time for Holidays – only feedback or questions required from board
- Housing
 - Will purchase cookware and vacuum for personnel
- Board Items
 - titles and plates/registration for:
 - B122
 - T121
 - T122
 - Dynamite Shoot Sponsors
 - 2018 Budget Process
 - Lee's Point Legal
 - FLSA Legal
 - Image Trend Contract
 - Feedback on Personnel Integration Plan
 - Feedback on Potential Discounted Ordering
 - Opening of Dept. of Public Safety Conversation
 - Legal Representation

V. Policy & Procedure

VI. Reports - Chairman's Report

VII. Reports - Treasurer's Report

VIII. Unfinished Business

- a. Vehicle Titles
- b. Dynamite Shoot
 1. List of Sponsors
- c. Grant update
- d. Lees Point Building
- e. FLSA Models
- f. Image Trend Contract
- g. Personnel Integration Plan

A.

IX. New Business

- A. Preliminary 2018 Budget Proposal

GUFPD Monthly Chief's Report

- B. Solxpire
- C. Department of Public Safety
- D. Legal Representation
- X. Public Input

- XI. Executive Session
- XII. Adjournment