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## Board Meeting Minutes July 25, 2017

Board Meeting called to order at 6:33pm.

Members Present: Fred Bolton, John Fuller, Eileen Gooch, Joe Thyssen

Public Present: Ray Gooch

Minutes from 06/27/17 Meeting approved as submitted.

### Appropriations

### Hearings

### Fire Chief's Report

(Attached)

Introduced new clerical assistant Chasity Cable

Manager Hahn responded today stating Dan Adams will be to Gateway next week to evaluate expansion/housing option onto station.

Submitted 11 additional policies to add to Fire Services Manual.

Motion by Joe to accept policies as submitted

John Second

All in favor / no oppose

Motion carried

### Chairman's Report

### Treasurer's Report

Department account - \$1,765.38

District account - \$104,43.96

Personnel/Payroll - \$6,726.50

### Unfinished Business

Grant reimbursement – Received grant reimbursement of Tacoma purchase of \$36,282.28

Do need lift on Tacoma and a rack to carry equipment to finish outfitting

### New Business

Revision of Fire Chief's contract – propose reinstating Chief to salaried classification, remove residency requirement, and change separation notice to 90 days.

Motion by Joe to move forward with draft concept and approval by attorney, with final Board approval via email

Eileen Second

All in favor / no oppose

Motion carried

### **Public Input**

### **Executive Session**

Motion by John to adjourn

Joe Second

All in favor / no oppose

Motion carried

Adjourned at 7:57pm

## GUFPD Monthly Chief's Report

- I. Reading and approval, or approval as submitted, of the minutes of the previous meeting;
- II. Approval of Bills and Appropriations
- III. Hearings
- IV. Reports - Fire Chief
  - Incidents, Station, Equipment, District and Finance
    - Incidents – See GJRCC Monthly Incident Report for preceding month
      - Extended carry-out up Divide road; Squad 121 was useful, allowing fast access with three personnel and necessary equipment; allowed ambulance to travel slowly to minimize damage; Mesa SARC posted rescue on facebook
    - District
      - Fire Danger – Moderate – Burn ban is still in effect
    - Station
      - Submitted request to commissioners and county manager for improvements to station
      - Created eBay account to sell remaining misc. items of value (old lights, sirens, etc.)
      - Another batch of metal recycling to go to GJ
    - Equipment
      - A121 – due for service in July
      - B121 – in service; numerous improvements necessary
      - B122
        - limited service
        - awaiting title acquisition from GUFPD board
        - skid unit onto craigslist for \$5000 obo
        - slated for trade/sale for one reliable tender
      - E121 – in service; numerous improvements and/or repairs necessary
        - Primary pump gear failure; in process of soliciting businesses for discounted repair
      - S121 (Toyota) – in service; project completion requires installation of rear bumper, rock sliders, roof racks, Yakima or Thule box for rescue equipment; tool mounts on rack; misc. electrical for accessories; side-view lights; rear-view lights; reimbursement check for grant received.
      - S122 (Ford) – recurring check engine light issue; slated for service in July – will investigate at the point
      - T121
        - Foy road service only
        - awaiting title acquisition from GUFPD board
        - slated for trade/sale for one reliable tender
      - T122
        - out of service
        - awaiting title
        - slated for trade/sale for one reliable tender

- Budget
  - see reports
    - Department Statement of Financial Position
    - District Statement of Financial Position (20k error (expenditure) secondary to journal entry correcting 2011)
    - District Budget versus Actuals
- Grants
  - CO EMTS approved approx.. 10k of 12k request for technical and swiftwater rescue equipment – have not yet received statement of work
  - FEMA – received and completed request from FEMA to submit current direct deposit information to them; we hope this is indicative that our Pumper/Tanker grant is in the process of being approved
- Events and Training
  - Administrative assistant, Chasity Cable, is now working approximately three mornings per week – tremendously helpful
  - Events
  - Training
    - Opportunities
      - Numerous as Mesa County Fire Training Officers Association
    - Occurrences
      - ACLS and PALS updated for Barnett
      - New hires are beginning ride-a-longs with Clifton to achieve on-protocol status
      - Hazmat Ops for Eddie Thom in process
      - Hazmat Ops renewal for Galen Daugherty
      - Orientation program continues for new hires
      - Application for National Fire Academy denied for Barnett – two classes fused together; had only applied for one
      - Devin Bogle wrapping-up FFI and Hazmat Academy
- Personnel
  - Barnett – had first one-on-one meeting with Chief Balke with Clifton for a source of professional feedback, ideas and resource sharing
- Meetings
  - Com Finance Meeting
    - None occurred
  - Communications Technical Committee
    - Meeting canceled in preceding month
  - Mesa County Chief's Meeting
    - Software for 2018 is primary topic; requesting list of options so we can request, budget and implement the solution for target of January 2018; approximately \$5500 – can disburse over three years (will likely be in our best interest to do so)
  - EMS QA/QI

## GUFPD Monthly Chief's Report

- Nothing to report
- Fire/EMS Cooperative
  - On hold
- EMS Council
  - Nothing to report
- Board Meeting
- Other
- Goals
  - CRITICAL - fiscal management, personnel, legal compliance, functional and reliable equipment, effective emergency response
  - Critical Items
    - Continue Hiring and training of new personnel
    - Closure of District Policies and Procedures will be complete tonight – misc. policies will need to be generated as programs are implemented or modified – likely to be recurring every month
    - PID Funding
    - Station Improvements
    - E121 Repair
  - Board Items
    - titles and plates/registration for:
      - B122
      - T121
      - T122
    - Barnett contract
      - Insurance Enrollment, if applicable
    - FPPA Enrollment, if applicable
    - Board members log-in to Lexipol and “acknowledge” each policy. While doing so, please email me with any grammar or content issues – will email log-in and password

V. Reports - Chairman's Report

VI. Reports - Treasurer's Report

VII. Unfinished Business

VIII. New Business

IX. Public Input

X. Executive Session

XI. Adjournment