

# GATEWAY - UNAWEEP FIRE PROTECTION DISTRICT



"Volunteers Serving Our Neighbors"

43700 Hwy 141

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www.gufd.org

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## Board Meeting Minutes August 23, 2016

Board Meeting called to order at 6:34pm.

Members Present: Fred Bolton, John Fuller, Lisa Eakle, Chief Barnett

Public Present: Ray & Elaine Gooch, Linda Weber

Minutes from 5/24/16 Meeting approved as amended.

No bills and/or appropriations.

No Hearings

### Fire Chief's Report

July: 8 incidents; 7 medical, 1 fire

Station – working on recycling items and selling unused items (i.e. water tanks, generator etc)

Equipment – Squad 121 grant approved; Ford Explorer available to us from Sheriff

Events – will not be here for Fall Dynamite Shoot

Training – new training group James W is attending; working on training with Lands End

Meetings – communications working on installing VHF equipment; received check for 1 year's reimbursement for \$3,500; Chief will also be out of town for next month's Fire chief meeting and for Board Meeting

### Chairman's Report

Titles & Registration: No progress on garnering the information on the vehicles with missing titles. Fred will contact staff sergeant at National Guard and where we got the vehicles from.

Housing: Fred and James Woods met with county officials (County Commissioner & EMS) at Community building. Their goal was to evaluate where we are as a department and how they may provide support.

Discussion regarding housing and if reallocated, use PIF funds to possibly purchase modular and place behind community building.

### Treasurer's Report

Department account - \$4,695.05

District account - \$68,461.79

Personnel/Payroll - \$50,703.83

Need to remember squad vehicle will leave balance of approximately \$38,000 in District account. By end of year there should be about \$30,000 which will need to last until the first of May 2017.

Linda Weber, Department's new grant writer, is working with Chief to establish budget & numbers to draw from for grant requisition. They will be using Quickbooks which generates a much needed and easy method of reporting budget numbers vs actual.

### **Unfinished Business**

Mill Levy: Letter to community has not yet generated any angry responses. Community meeting regarding mill levy is scheduled for September 10<sup>th</sup> at 7pm. Fred has asked Chief to prepare list of any items/repairs to bring department up to necessary standards and will share this information at meeting.

John asked for clarification – if mill levy increase passes, the new 5 mill is the only amount restricted to non-personnel items. The original 5 mill in place can be used in any manner. Fred confirmed.

### **New Business**

Fall Dynamite Shoot: Doesn't appear any additional supplies needed for Shoot on October 1<sup>st</sup>. Fred has asked John to oversee the Dynamite Shoot beginning around noon in his absence.

Credit card vs debit card: Fred asked Board to consider transferring credit card from him to Chief. Chief asked that credit card be kept based on need for Spring purchases in past years. Board decided to leave credit card in Fred's name and issue debit card on District account for Chief Barnett.

Motion by Lisa to issue debit card on District account to Chief Barnett.

John Second

All in favor / no oppose

Budget officer: Historically Budget Officer has been fire chief, but due to past events was placed in Board's hands. Fred proposes to return to former model of having the Budget Officer the fire chief.

Motion by John to designate Chief Barnett the Budget Officer

Lisa Second

All in favor / no oppose

Department SOG: James Wood sent email regarding SOG. Chief would like Board's stamp of approval. Board agreed to postpone until September meeting to have time to read/review.

Telephone: Chief would like to eliminate land line and replace with cell. Minimal cost difference - \$100 vs current \$70. Should improve communications and ease of reporting. Internet will soon be routed through tower and will be free. Once established, Chief will verify cell service reliability prior to terminating land line.

Motion by Lisa to discontinue land line and replace with cell provided internet is in place and service reliability established

John Second

All in favor / no oppose

Motion carried

EMR Position: Chief proposes creating a new EMR position which could provide double coverage at a lessor cost. EMR replaces first responder technology; minimal criteria to be functional member of ambulance. Could implement within 30 days. Job description has been created by Linda. Would pay \$100/shift.

Motion by John to create EMR position

Lisa Second

All in favor / no oppose

Motion carried

Budget: Must have a quorum for all meetings to end of year for budget purposes. Fred, Lisa & John must be at each meeting. These are statutory guidelines. Linda asked if current budget needed to be amended, she would be happy to handle rather than incur cost of an attorney.

Treasurer Position and General Board Position: To hold board position individual must be registered voter in Mesa County and either reside in Gateway or own land

### **Public Input**

Ray had a couple of questions:

Mill levy – asked if mill increase would be on November ballot. Fred confirmed it would.

Cell phone coverage – asked how would work in Canyon. A cell booster would be needed in each vehicle.

Volunteers – asked with the creation of EMR how that would affect volunteers; of particular concern is with all of the recent certification requirements would it not eliminate volunteer. Chief stated volunteers would always be welcome, but that for fire and EMS services there are requirements that must be met. Any individual wanting to volunteer to help with equipment/facility would be welcome.

Motion by John to Adjourn

Madonna Second

All in favor / no oppose

Motion carried

Adjourned at 8:30pm