

Gateway-UnawEEP Fire Department Board Meeting
Scheduled time: 6:30pm
December 9, 2014
Gateway Community Center

The meeting was called to order at 6:37 PM by Chairman Fred Bolton

Present: John Fuller, Fred Bolton, Lisa Eakle, & Kristina Harms, Board Members; Dorothy Espe, Secretary; Alex Rincon, EMT; David Anderson, Fire Chief

Absent: Madonna Dormaier, Board Member

Guests: none

November minutes were accepted as submitted.

There was no public input – No bills or appropriations

Fire Chief Report:

There is an EMT class starting in Delta on January 12th (or 15th) Chanae Gallup, volunteer, would like to take the class. Cost is \$2100. David is applying for state grant that would cover half of tuition. Chanae has not asked for Fire Department funds but other volunteers have been reimbursed costs after completing the class. There was discussion regarding best way to compensate volunteers for taking class. After completing, they would be applying for paid contract position. There was motion by Kristina for the department reimburse ¼ of cost. John felt there should be some requirement attached. Could be volunteer hours with a portion due back if person broke contract. Could also require to work paid shifts without compensation. Lisa felt it was responsibility of Fire Department to train volunteers. Chanae has been volunteer for 3 years. Kristina noted that she has done her volunteer requirement. Documented time spent could count toward time required for cost reimbursement. Policy could be established to reimburse costs based on volunteer hours. David will bring back reasonable hours to require. Costs will include books (Alex spent \$220) There was a motion by Lisa to reimburse Chanae 25% of the cost of class & books after completion of course. Motion was 2nd and all were in favor. Class will be Mondays, Wednesdays & Fridays for 3 months.

David passed out a list of callouts for County. There were 8 GUFd responses in November – 7 were over 3 days (car wrecks, fall, suicide attempt). Gateway call volume is down from 2013 – one of only a few in county that are down.

Training schedule has been set (attached to minutes) Training is 4th Tuesday of month – EMT & Fire training. Fred will give David Vicky Felmlee's email so he can send her schedule to post on website.

Christmas party is Friday, Dec 12th. David has applied for Mesa County EMS Grant for \$750 that can be used for Holiday – usually put it toward gift cards for volunteers. Board approved getting \$50 gift cards for active volunteers – probably 10-12 cards.

Running Deer setup & trash cans were left out after Dynamite Shoot - David cleaned up.

Live burn will be January 6th - burning 6 old casitas at resort - Lands End & Grand Junction may be there - probably take several days.

Alex Rincon & Katlyn Bremmer have started as EMTs. James Barnett will start on Saturday. They are on 48 hours on / 96 hours off schedules. There is always one ALS Paramedic & one EMT available. Bill Stacey will also come on as part-time paramedic.

David posted "to do" lists with Weekly & Daily tasks. He also has a Major Projects list - clean office, painting - spent some on paint, etc.

Driving vehicles is on list - drive towards Grand Junction since there is no radio or cell service towards Naturita - very bad for accidents.

John & Kristina offered office furniture if needed. EMTs can do training on computer programs or online in office - self-taught programs. Fred would like to make the office available to Mesa County Sheriffs to stop & do computer work.

Chairman's Report:

Fred has one application for EMT person & is expecting another in the mail.

Sweatshirts were purchased for EMTs at \$9 each. Abby Roehm can embroider GUCD on them for \$5 each. All approved expense.

6x6 was picked up. Fast & Easy's bill for hydraulics & electrical was \$14,224.50. PTO (power take off) unit installation took longer than expected. Did good job - all works! They donated \$8,000 in labor.

Payroll has been set up with Dalby Wendland. Still have to get a state withholding number. Fred will do next week.

Need check for \$850 to US Treasury to reinstate Federal 501c3 account. Dalby Wendland did the paperwork.

Kristina is writing checks to contract EMTs out of payroll account.

Workman's Comp premium went up \$2000 but cost of EMT Housing went down \$1000. Within \$1000 of expected expenses on EMT's - pretty good.

Treasurer Report:

District account - \$7,716.69 after Fast & Easy check

Volunteer Account - \$23,102

Payroll Account - \$30,746 - check order cost \$78.

Old Business:

Security Cameras are in & working – Laptop in office is recording – John signed in to laptop to demonstrate – good picture – time & date stamped – can increase storage for minimal amount if needed.

Budget:

In order to comply with TABOR, Fire District mill levy has to be decreased from 5 mills to 4.885 mills.

2015 Budget has projected tax revenue of \$50,393, total revenue of \$64,895 and expenses of \$61,200.

There was a motion by John to adopt the 2015 budget with revenue adjusted to comply with TABOR and expenses of \$61,200. The motion was 2nd by Lisa and all were in favor.

There was a motion by Lisa to appropriate \$61,200 for 2015 operating expenses. There was no discussion. The motion was 2nd and all were in favor.

There was a motion by Kristina to adopt the Resolution to Set Mill Levies at temporary Mill Levy reduction from 5 mills to 4.855 mills. Lisa 2nd and all were in favor.

The Tax Levies will be certified by Larry Beckner, attorney.

Dorothy will email signed resolutions and budget to Larry Beckner.

Fred would like to set the interview with David Anderson for Monday, December 15th. Everyone has copy of Fire Chief Contract. Attorney drew it up with Fred. Interview will be at 5:30PM so all Board members can attend.

There was a motion by Kristina to adjourn. Motion was 2nd and all were in favor. Meeting adjourned at 7:58PM

Respectfully submitted,

Dorothy Espe
Secretary

GUF 2015 Training Schedule

January 28th	EMS--
February 25th	Brush/Wildland Equipment
March 25th	Brush/Wildland Fires
April 22nd	Squad Review-EMS
May 27th	Fire--
June 24th	EMS--
July 22nd	Fire--
August 26th	Squad Review
September 23rd	Squad Review
October 28th	Meeting-Elections
November 25th	Fire Equipment
December 30th	Happy Holidays!!

GRAND JUNCTION REGIONAL COMMUNICATION CENTER
Monthly Incident Report
November 2014

Agencies	SAME	CURRENT	% Difference	Year to Date	Year to Date	% Difference
	MONTH 2013	MONTH 2014	SAME MONTH LAST YR	2013	2014	Last Year
LAW ENFORCEMENT AGENCIES:						
Colbran Marshal's Office	6	31	417%	191	202	6%
Colorado National Monument	15	18	20%	303	384	27%
Colorado State Parks - Highline Lake Only	0	0	N/A	129	151	17%
DeBeque Marshal's Office	86	42	-51%	1145	722	-37%
Fruita Police Department	679	605	-11%	8219	8194	0%
Grand Junction Police Department	5,768	6,497	13%	58,199	66,090	14%
Mesa County Sheriff's Office	2,825	3,016	7%	36,127	34,776	-4%
- Criminal Justice Services	31	5	-84%	95	134	41%
Palisade Police Department	139	279	101%	2252	2716	21%
VA Police Department	0	1	N/A	22	13	-41%
21st Judicial District Probation Department*	79	96	22%	390	1306	235%
FIRE/EMS AGENCIES:						
Central Orchard Mesa Fire Department	11	8	-27%	114	115	1%
Clifton Fire Department	233	272	17%	2693	2,851	6%
DeBeque Fire Department	13	12	-8%	140	155	11%
East Orchard Mesa Fire Department	3	1	-67%	31	26	-16%
Gateway Fire Department	4	8	100%	65	52	-20%
Glade Park Fire Department	0	1	N/A	53	69	30%
Grand Junction Regional Airport	1	2	100%	36	39	8%
Grand Junction Fire Department	1030	1060	3%	11635	12,155	4%
Lands End Fire Department	11	8	-27%	146	144	-1%
Lower Valley Fire Department	121	132	9%	1610	1,555	-3%
Mesa County Fire Marshal	0	0	N/A	11	4	-64%
Palisade Fire Department	53	68	28%	681	699	3%
Plateau Valley Fire Department	17	15	-12%	222	173	-22%
St. Mary's CareFlight Transport**	0	0	N/A	0	4	N/A
TOTAL	11,125	12,177	9%	124,509	132,729	7%

*Probation became a User Agency on 5/1/2013

**St. Mary's CareFlight became a User Agency on 3/1/2014

GUF
Weekly to do list

1st day of month
Drug Inventory ambulances
1st Saturday
Start all outside vehicles and drive
Fuel vehicles as needed
Start Fill Station
2nd Saturday
Clean interior ambulance 121
Start all inside vehicles
Sweep bays
Start all extrication equipment
3rd Saturday
Clean interior Ambulance 122
4th Saturday
Start all inside vehicles and drive
Sweep Bays
Start all fire equipment

Mondays
Mop Office and supply room
Wash trucks as needed
Daily checks
Tuesday
Daily Check
Wash trucks as needed
Wednesday
Daily Check
Wash trucks as needed
Thursday
Daily Check
Wash trucks as needed
Friday
Daily Check
Wash trucks as needed

GUFD TO DO LIST

- Build new Locker
- xx Paint Floor-Office
- Paint Floor-Bays
- Paint All Walls
- Organize Supply Room
- xx Organize Office
- Organize Bays
- Organize Upstairs
- xx Rewire office phones and computer
- xx Install new radio in office
- Install speaker from radio to bay area
- THROW OUT TRASH-(old stuff)
- Remove old water tanks from upstairs

Gateway-Unaweeep Fire Protection District
2015 Budget - Adopted

	Actual 2013	Estimated 2014	Proposed 2015
REVENUE			
BEGINNING BALANCE		\$78,972.73	
Property Taxes **	\$42,433.59	\$46,682.80	\$50,392.91
Specific Ownership Tax	\$53,272.40	\$2,800.00	\$2,602.68
Service Charges	\$5,472.83	\$10,400.00	\$10,400.00
Spring/Fall Fund Raiser	\$2,248.48		
Donations		\$1,500.00	\$1,500.00
Grants	\$250.00		
Insurance Reimbursement	\$40,397.57		
Volunteer Funds			
Land Sale			
Interest		\$1,100.00	
Treasurers Fees **	\$1,200.00		
TOTAL Income	\$102,841.28	\$62,482.80	\$64,895.59
TOTAL Funds Available	\$145,274.87	\$141,455.53	\$64,895.59
EXPENSES			
Insurance	\$14,960.00	\$14,000.00	\$14,600.00
Fire Station Maintenance	\$2,376.00	\$5,000.00	\$4,000.00
Utilities	\$6,918.00	\$7,000.00	\$8,000.00
Administration	\$7,875.00	\$7,000.00	\$7,000.00
Fire Vehicles	\$2,916.80	\$3,500.00	\$3,500.00
Ambulances	\$2,600.00	\$3,500.00	\$3,500.00
Firefighting	\$8,560.00	\$5,000.00	\$5,000.00
EMS	\$2,800.00	\$3,000.00	\$3,000.00
Communications	\$600.00	\$2,800.00	\$2,800.00
Dynamite Shoot			
Personnel	\$9,600.00	\$9,600.00	\$9,600.00
Hazmat			
Other			
Fire Prevention		\$200.00	\$200.00
Treasurers Fees **	\$1,200.00	\$1,100.00	
TOTAL Expenses	\$60,405.80	\$61,700.00	\$61,200.00
Vehicle Replacement Reserve	\$81,783.83	\$77,881.05	\$1,748.72
Emergency Reserves	\$3,085.24	\$1,874.48	\$1,946.87
Ending Balance (reserved 4 vehicle)		\$79,755.53	\$3,695.59
	\$84,869.07		
Assessed Valuation		\$9,336,560.00	\$10,379,590.00
Mill Levy	\$10,761,630.00	5	5
GUFD Volunteer Fund	\$5.00	20,503.00	
Reserve Funds Carried Forward	\$84,869.07	\$79,755.53	\$3,695.59