



# Gateway-UnawEEP Fire District

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Board Meeting AGENDA for March 21, 2023

Meeting to be held from 6:00 to 8:00 PM (extra time may be needed) in the Gateway UnawEEP Fire Department

## 1. Call to Order

Time: 6:00p.m.

Members and GUFD personnel present:

Dean Rickman, Chairman;  
Scott Prosser, Board Member,  
Patrick Pipes, Board Member,  
Galen Daugherty, GUFD Chief  
DeAnn Prosser, Operations Manager  
Santanna Martinez

OTHER: \_\_\_\_\_

Not present:

Lisa Casto

Public present:

None

## 2. Pledge of Allegiance

## 3. Request for MOTION TO APPROVE February 21, 2023 Board Meeting Minutes

Scott to approve

Patrick seconds

No Further discussion

3 in favor 0 opposed

Motion 3 / 0 Passed

Gateway-UnawEEP Fire District

42700 Highway 141, Unit D -- PO Box 126 Gateway, CO 81522

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## 4) Treasurer's Report

WEEKLY \$\$\$ 03/20//2023

### ALPINE BANK

03/20/23 -- CURRENT

Monday	Acct. #	Acct. Name
\$65,903.74	██████	Operations
\$24,668.02	██████	Payroll
\$9,136.55	██████	Wildfire
\$4,801.00	██████	PPE Gear
\$15,000.00	██████	Emergency Reserve
\$576.23	██████	Raffle
\$5,934.19	██████	Fund Raising
\$126,019.73	TOTAL	

### Deposits Operations:

3/16/23 Gateway-UnawEEP Settlement \$2,821.97  
3/10/23 Mesa Co Treasurer Deposit \$11,845.23  
Outstanding cks total (\$629.00)  
QB balance: \$65,274.74

### ALPINE BANK

03/13/23

Monday	Acct. #	Acct. Name
\$63,907.83	██████	Operations
\$35,599.82	██████	Payroll
\$9,136.55	██████	Wildfire
\$4,801.00	██████	PPE Gear
\$15,000.00	██████	Emergency Reserve
\$576.23	██████	Raffle
\$5,934.19	██████	Fund Raising
\$134,955.62	TOTAL	

Outstanding cks total (\$1133.67)  
QB balance: \$62,774.16

Deposit \$100.00 Hoerter donation 3/9/23

Scott motion to approve treasurer's report, Patrick second motion, Motion passed 3/0

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## 5) Fire Chief's Report

**Calls-** We've had 5 calls since the last board meeting:

- All 5 medical in Nature.

### Personnel:

- Clay Rowland is Continuing to run on-call status. He will be returning to work on the 29th of this month.
- Olsen has completed half his clinicals.
- We have brought on a new guy, Mycha Nelson. He is currently in the FF1 academy with Kyle Olsen and enrolled in his EMT through Pro-EMS.
- Jeff Clymer is taking on AQD duties for GUF. **Agency Quality Director**

### Apparatus:

- The ambulance build meeting was as expected. We made a few tweaks here and there to deal with cost overrun issues, but everything aside from mandated safety equipment will be. The state has already granted extension waivers for 2024.
- Engine 121 had a leak around a foam hose, it has been fixed.

### Miscellaneous:

- Quick Med Claims: I am working with Barb Vaughn at QMC to find out why their communication has been so poor, and why there is so much outstanding. We've gotten to the root of a couple issues, but want to collect on the rest.
- The first grant hearing for the equipment will be on Monday, March 27th at 0900.
- We had issues with the VA payments coming through, those should now have been resolved.

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Galen states: Warranty on ambulance will start when Ambulance is in our hands. All discussed options for a brush guard for Ambulance, discussed options for decals (Bud's Signs). Ambulance will have a critter cam.

In reference to Med Claims: \$45,000 outstanding, and 120 days past due. Galen is working to resolve this issue.

Scott motion to approve Chief's report, Patrick second motion, Motion passed 3/0

## 6) Open Business, Project Updates

Scott questioned any update on the missing HIH funds. Galen said he hasn't contacted Tim, but will reach out to him again.

Raffle will launch April 1, 2023 and run through June 1, 2023

Discussion regarding Lee's Point Tower Project, all stated that we don't care what they do with the tower. Vote to relinquish the right of way to Mesa County (GJ Regional Dispatch).

Scott made a motion to relinquish, Patrick second motion, Motion passed 3/0

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NOTE: For a FULL listing of all open projects, please reference the **GUFD PROJECT LIST (ACTIVE PROJECTS)**. This list (below) are the “headlines.”

**GREEN** items have seen activity since the last board meeting

**YELLOW** items have been completed and will drop off this list before the next board meeting.

#	Project	Owner
117 (See 104)	RATS program	Dean & Galen

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03012023	RATS LEASE	Galen & Dean
09252022	RATS: FRONT BURNER	Galen
01112023	Galen's PotPourri	Galen
02192023	Outdoor Station Signage	Galen
02220023	First Alert Project	Dean & Gaen
01102023	Galen's Contract	Dean & Scott
01012023	Open Board Positions	ALL
10192022	Board Google and Active911 Training	Galen
10052022	Raffle Project	Dean DeAnn
10062022	Changing Accounting Firms	BOARD
10062022	Ambulance Launch costs	Galen
10082022	New Office PC	
9252022	Trouble with the GUFD audit exemption	Dean
09252022b	Need full and accurate list of all log ins for all GUFD devices and services	ALL
09252022c	Dodge Legal Mess	Galen
09252022e	Financial incentives for educational goals	Galen
6202022	Lee's Point Tower Project	Dean
103	FLOW Project: implement	Galen & Dean
6302002	Guide new ambulance through its fabrication process	Galen
151	Leadership classes for Chief	Board, Chief

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139 (See 142)	Retention concerns including housing, pay, residence program, CMU intern program, workforce center, marketing needs,	Lisa R. & Dean
142 (See 139)	Meet with Chris Roland regarding emergency employment pool issues	Dean, Lisa R
101	ISO Project: Lower ISO rating to save Gateway Canyons insurance money. Must have 4000 gallon capacity on all responses	Dean & Galen
114	CPR training to Gateway Canyons equestrian/stable staff	Galen
123	Establish a Volunteer Firewise Team	
124	Establish a Volunteer Water Resource Strategy	
125	Establish a Volunteer Rt 141 Corridor Emergency Evacuation/Large Animal Evacuation Team	
126	Establish a Volunteer Welcome Wagon Team	
115	Lunch with Tim and new Gateway Canyons team	Galen
141	Transfer Scott OFF Alpine bank as signatory, add Lisa C.	Dean
107	What to do with current ambulance (besides praying it makes it through 2023)	<b>Team</b>
120	Design the performance appraisal blank form allowing the Chief & Staff to review the Board's performance (annual)	Dean
122	Go thru the Conex D-Shoot stuff and sell off overstock, dump the rest.	<b>Lisa</b>
131	Straighten out GUF 501c3 naming/title schizophrenia	Lisa & Galen & Ellis CPA
118	Paint the station doors and add in the GUF 501c3 decals!	Galen
121	Design the performance appraisal blank form allowing the Chief & Board Chair to review Operations Coordinator (annual)	Dean
149	Study SDA guidelines	Board
117b	Track the loan from Alpine on the new truck	Lisa Redd
128	Wildland Training Program	

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132	Possible Fundraisers including disk golf, running events, shooting events, 4th of July event, ball drop	
133	Creation of a forecasting spreadsheet for the board for budgeting purposes	
136	Open position: Grant Coordinator	

Here is a checklist of easy things Galen is working on or is responsible for POSSIBLY duplicated from the project list, above.

- **RATS (redundant to this report but highlighted nonetheless!)**
- **Door Painting and Lettering: Waiting on paint**
- **Email/Subject Line updates to board and team**
- **Delegation of projects to team members**
- **Password Project with Dean**
- **Chain of command concerns to be addressed at Jan 23 Board Meeting**
- **Switch to new CPA**
- **Community Outreach for team**
- **Accounting for vacation time**
- **Dean needs photos, copy, etc of the RATS truck so I can build out a page on the GUF.D.org site that will help you in showcasing this project**
- **Dean needs photos and bios of our paid staffers**
- **Dean needs any general "blog copy" so I can populate the GUF.D.org site with new GURD info such as the Stryker unit. For starters we can expand on each article in the post card mailer. That copy is ready to go...it just needs photos and more fat.**
- **Explore the Zoleo concept.**
- **Password project. Dean needs to plan a trip to Gateway where we can review it line by line.**
- **We need to get Tim V2.0 in the house for lunch and talks.**

Request for MOTION TO APPROVE February 21, 2023 Open Business, Project Updates

Scott to approve

Patrick seconds

No Further discussion

3 in favor 0 opposed

Motion 3 / 0 Passed

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**7) Misc news & new business / anything missed, / any Chairman's topics, announcements**

**8) Audience questions, proposals, etc.**

**9) Motion to Adjournment**

Scott to approve

Patrick seconds

No Further discussion

3 in favor / 0 opposed

Motion 3 / 0 Passed

Meeting adjourned at: 7:54 p.m.

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