



Gateway-UnawEEP Fire Protection District

Board Meeting Minutes December 12, 2017

Board meeting called to order at 6:31pm.

Members Present: Fred Bolton, John Fuller, Eileen Gooch, Joe Tyson, Beverly Fuller, Chasity Cable, James Barnett

Public Present: Devin Bogle

Minutes from November 28, 2017 meeting approved as submitted.

Approval of Bills & Appropriations

Resolution to Appropriate Sums of Money-

Operating Expenses:	\$37,212.98
Capital Outlay:	\$404,893.24
Emergency Reserve:	\$20,537.39
Total Expenditures:	\$775,106.22

Motion by John to adopt resolution to appropriate sums of money

Joe seconds

All in favor/no oppose

Motion carried

Policies & Procedures

AD&D Policy Comparison- further review in January

Fire Chiefs Evaluation, Signatures, Housing of the records- Complete and signed by Fred, John, Joe and Eileen. Copy sent to attorney for future evaluations.

Fire Chief's Report

Incident Report- total of 5

Grants- Fema AFG Acquiring Pumper Tender, Will be receiving RFP from manufacturers by 08:00 on 12/20/2017. Chief requesting Tender Expense for Purchase by Grant.

Motion by Eileen to approve Chief's accepting 355k bid proposal, 300k from Grant and Chief choosing vendor to complete build.

John seconds

All in favor/no oppose

Motion carried

Personnel- Vaccination Program set for all personnel to begin Jan 2018. One time End of Year/Christmas Bonus for all personnel in good standing in the amount of \$500 for each member. Those members include: Devin Bogle, Eddie Thom, Galen Daugherty, Joshua Jewkes, Micah Fielder, Paul Ashcraft, Chasity Cable, Linda Weber.



Gateway-UnawEEP Fire Protection District

Motion by Joe to propose a one time end of year bonus to the above listed personnel in the amount of \$500 for each member to be distributed by the end of the year.

John seconds

All in favor/no oppose

Motion carried

Chairman's Report

Insurance- Open enrollment is September to September, therefore no changes can be made until September 2018. There may be an option to join with other departments to become a larger pool, although in the past this enquiry has gotten zero interest.

Treasurer's Report

Department account- \$6,546.99

District account- \$79,490.88

Personnel/Payroll- \$60,949.78

Unfinished Business

Final Budget Review- Approx. \$100k carryover balance.

\$58k in reserve fund carry over. Delaying until the end of January to make sure all is in.

Motion by John to approve budget

Joe seconds

All in favor/no oppose

Motion carried

Certification of Levies- \$101,092 for 2018 because we debrused

Motion by Joe to accept certification of Tax Levies

Eileen seconds

All in favor/no oppose

Motion carried

Resolution to set Mill Levy- Remaining the same for 2018. Read by Fred

Motion by Eileen to accept resolution

John seconds

All in favor/no oppose

Motion carried

Budget Message- Read by Fred

Motion by John to accept budget message

Joe seconds

All in favor/no oppose

Motion carried

Resolution to adopt the budget-



Gateway-UnawEEP Fire Protection District

Motion by Joe to adopt the budget

Eileen seconds

All in favor/no oppose

Motion carried

New Business

Staff Christmas Bonuses- As discussed and motioned in Chief's report

Tender Expenditure- Plan and procedure discussed and motioned in Chief's report

Credit Card Rewards- All board members are ok with using credit card rewards by 2018

Amended resolution for FPPA- Chasity will send to Fred to have him sign correction

Internal 3rd party audit/Quickbooks v. Budget- Research to find someone to perform

Motion by Joe to approve locating 3rd Party audit for Quickbooks and Budget

Eileen seconds

All in favor/no oppose

Motion carried

Adoption of 2018 Board Calendar-

Motion by Eileen to approve board meeting calendar for 2018

Joe seconds

All in favor/no oppose

Motion carried

Fred Bolton resignation- Fred turned in a resignation letter to resign as chairman as of 12/13/17. We are all sad to see him leave, but excited for him to move on to greater things! Fred still wants to be involved with the department as much as he can with events such as the spring BBQ and heading up the Dynamite Shoots, etc. This leaves the chairman position open so everyone please help us find a replacement!

Public Input

Executive Session

Motion to Adjourn by John

2nd by Eileen

All in Favor/no oppose

Motion carried

Adjourned at 9:10pm