



# Gateway-UnawEEP Fire District

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## **Board Meeting AGENDA September 19th, 2023**

Meeting to be held from 6:00 to 8:00 PM (extra time may be needed) in the Gateway-UnawEEP Fire Department

### **1) Call Meeting to Order**

Time: **6:10**

Members and GUFD personnel present:

- Dean Rickman, Chairman**
- Lisa Casto, Board Member**
- Mike Hoerter, Board Member**
- Patrick Pipes, Board Member**
- Galen Daugherty, GUFD Chief (called away @ 5:30)**
- Emily Pipes, Operations Manager**

Personnel/Other: **Clay Rowland (called away @ 5:30)**

Public present: **Ray Gooch**

### **2) Pledge of Allegiance**

### **3) Request for MOTION TO APPROVE Aug. 15th & Aug 29th, 2023 Board Meeting Minutes**

**Lisa Casto** moved to approve

**Mike Hoerter** seconded

Further discussion or changes [NO]

**4** in favor / **0** opposed

Motion passed [YES]

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# Gateway-UnawEEP Fire District

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## 4) Treasurer's Report

— see attached —

## 5) Request for MOTION TO APPROVE Treasurer's Report

Lisa Casto moved to approve

Mike Hoerter seconded the motion

Further discussion or changes [NO]

4 in favor / 0 opposed

Motion passed [YES]

## 6) Chief's Report

### Calls- GUFDD has had 12 calls since Aug. 15th

- 7 Medical in Nature
- 5 Wildfire smoke/fire

### Apparatus-

- Ray is working on Brush 121.
- No issues to report.

### Personnel-

- GUFDD has conducted 3 interviews in the past month.
- Santana has gone down to 1 day a week.
- Clymer has successfully renewed our DEA license
- Mycha, Kade and Clay are all working on finishing up their EMT's.

### Misc-

- I reached out to Tim Mattos regarding a CPR class but have not heard back. I thought it would be a good opportunity to do a CPR class in conjunction with

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GYO to help keep costs down, but I have not heard back from GCR. Whenever GYO would like to schedule a class, I will check dates.

- The south facing west bay door chain slipped off the opener. Upon further inspection, Clay realized that the chain was being held to the sliding mechanism with a standard nail. It appears to be the same on the ambulance bay opener. I have notified the county of the issue and they will send someone out within the next couple of days. I did inform them of the urgency of the situation.
- I will be out on Wednesday (9/20) and Thursday (9/21) to handle some house related issues. I will still be checking my email and taking phone calls if you need me.
- The Lee's Point tower was hit by lightning on Monday, 9/17. Initially it disrupted all communication equipment, however our radios are back online. Verizon customers seem to be getting normal service, while AT&T customers are only getting SOS calling. There is currently no ETA for when all communications will be restored.

## 7) Open Business, Project Updates, Committees' Reports

- Application for Exemption from Audit
  - Contacted an independent CPA- Paul Miller that has worked with various other fire departments' applications for exemption from audit
  - Ellis CPA will not release any information on past applications or depreciation schedule
  - Depreciation schedule will need updated and given to Mr. Miller
- Budget
  - By October 15th, a preliminary budget will need to be completed and a public notice posted stating the budget is available for review.
  - Emily will gather more information on the public posting requirements
- Board election update
  - Currently a grace period has been extended to get in compliance with the State
  - Elections are held on odd # years
  - Forms available to be exempt from holding elections

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- Optional to post a public elections are being held, if there isn't campaign interest retract the election posting
- Proof that the GUFDD Board is in communication with the public about joining
- Raffle Project/ Lawyer information (funding for license, and class)
  - Board is leaning toward use of RallyUp online raffle service provider
  - Dean has done some research into RallyUp and volunteered to do more research regarding online raffle services
  - Mike Hoerter suggested an overnight stay at the resort as a raffle item
  - Pat will be taking the Games Manager test soon
  - State has many rules and regulations to comply with when holding games manager's license and raffle event Pat will gather the information
  - Pat will give update at October 17th Board meeting
- Galen's Contract
  - Tabled until October 3rd Board meeting
- "The Connection"
  - Fall edition has been sent to the printer, and will be hopefully be delivered by the end of September

## 8) Request for MOTION TO APPROVE: Open Business, Project Updates

     Lisa Casto      to approve  
     Pat Pipes      seconds  
Further discussion or changes [NO]  
     4      in favor /      0      opposed  
Motion passed [YES]

## 9) New business: News, Announcements, Missed information, Chairman's Topics,

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## 10) Audience questions, proposals, etc.

- Ray Gooch
  - Constitution Alive
    - Scheduled to be held Winter 2024
    - Advertise on Facebook and GUPD website
    - Fees will need to be paid
  - Brush 121
    - Good serviceable apparatus
    - Status in due to unintentional neglect
    - About \$500 currently spent on the current repairs
    - Better daily/weekly inspections on all apparatuses
    - Looking into the CDL Driver's pre-trip checklist
    - Needs to be cleaned-up and sold to help pay for new ambulance payment
  - Lady Linda
    - Needs a spare tire
    - Quick air disconnect needs hooked up; a hose and nozzle purchased

## 11) Request for Motion to Adjourn:

     Lisa Casto      to approve  
     Mike Hoerter      seconds  
Further discussion or changes [NO]  
     4      in favor /      0      opposed  
Motion passed [YES]

Time: 9:00

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