



Gateway-UnawEEP Fire Protection District

Board Meeting Minutes for March 27, 2018

1. Call to Order
 - a. Time: 6:31 pm
 - b. Members & Staff Present: Joe Tyson, Eileen Gooch, James Barnett, Chasity Cable
 - c. Public Present: none
2. Reading and Approval of Previous Meeting Minutes as Submitted
 - a. Eileen moved to approve previous Board Meeting Minutes from 2/27/18 as well as special meeting minutes from 3/12/18 as submitted
 - b. Joe seconded
 - c. All in favor/no oppose
 - d. Motion carried
3. Approval of Bills & Appropriations- none
4. Hearings- none
5. Fire Chief's Report- see attached
6. Chairman's Report
 - a. Spring Dynamite Shoot is near and preparation is getting going with Fred as coordinator
 - b. Joe's had great meetings with a few department representatives in various fields over the past couple weeks
7. Treasurer's Report- no treasurer at this time
8. Policy & Procedure Updates-
 - a. Officer, FF/EMT, & Volunteer position descriptions refined in regards to qualifications
 - i. Eileen moved to accept the above listed position descriptions
 - ii. Joe seconded
 - iii. All in favor/no oppose
 - iv. Motion carried
9. Old Business
 - a. Board
 - i. Elections
 - ii. Open Positions- Joe & Eileen will explicitly compile a letter to solicit for board members
 - b. Cost of Living Adjustment-
 - i. Eileen moved to accept the policy and adjusting the COL to 3.2% and retroactive to January 2018
 - ii. Joe seconded

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- iii. James discusses the figure to state 3.3% according to the source chosen to reference COL
 - iv. Eileen amends the 3.2% to 3.3% retroactive to January 2018
 - v. Joe seconded
 - vi. All in favor/no oppose
 - vii. Motion carried
 - c. Vehicle Titles- No new information or time frame for titles to be complete.
 - d. FPPA Retroact- To remain in queued business to further investigate with legal and Fred. James encourages written communications with legal and/or Fred with all information pertaining to all board members and parties involved. Joe agrees this is a good idea going forward and will follow through to avoid miscommunication.
 - e. Radio Building - James provided history and will table till next meeting for further evaluations/research.
 - f. PID/PIF Funding- received funding so no further discussion necessary.
10. New Business
- a. Exemption from Audit-
 - i. Eileen moved to accept exemption from audit, signed by all board members and sent by deadline
 - ii. Joe seconded
 - iii. All in favor/no oppose
 - iv. Motion carried
 - b. Master Plan- James explained in further detail and all reviewed together
 - c. Dalby Wendland Engagement Letter Signatures- Eileen and Joe signed
 - d. Leadership Conference Attendance Permission-
 - i. Eileen moved to grant James permission to attend Leadership Conference
 - ii. Joe seconded
 - iii. All in favor/no oppose
 - iv. Motion carried
11. Queued Business
- a. Department of Public Safety-combine fire/ems/rescue/police agency- remains in queued business
 - b. AD&D Comparison- remains in queued business
12. Public Input-none
13. Executive Session, if applicable-n/a
14. Adjournment-
- a. Eileen moved to adjourn the meeting at 8:34pm
 - b. Joe seconded
 - c. All in favor/no oppose



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d. Motion carried

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