



# Gateway-UnawEEP Fire Protection District

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## Board Meeting Minutes for Tuesday January 23rd 2018

Board Meeting called to order at 6:37pm

Members Present: John Fuller, Beverly Fuller, Joe Tyson, Eileen Gooch

Public Present: James Barnett, Chasity Cable, Galen Daugherty

### Order of Business:

1. Reading and Approval of Previous Meeting Minutes as Submitted
  - a. Motion by: John
  - b. 2nd by: Joe
  - c. Vote all in favor/no oppose
  - d. Motion Carries
2. Approval of Bills & Appropriations
3. Hearings
4. Fire Chief's Report
  - a. See attached
5. Chairman's Report
  - a. No Chairman present this meeting-position remains open
6. Treasurer's Report
  - a. Department- \$6,301.43
  - b. District- \$72,548.06
  - c. Personnel- \$30,835.70
7. Policy & Procedure Updates
  - a. Reviewed the following policies-Annual Maintenance; Autovent 4000, Lifepak 12 & 15, Application Processing. Board Meeting Preparation, Cardiac Arrest Management, Engine 121 Operations, Financial Management, Document management and Document Filing, IT Support, Inventory-Wildland Rescue Packs, New-Hire Paperwork Equipment and Technology, Orientation Program, Policy Procedures, Scheduling, Training Opportunities and Events, Work Related Injury and Illness Reporting
    - i. Motion by: Joe, to approve the above listed policies as no adjustments were necessary at this time
    - ii. 2nd by: Eileen
    - iii. All in favor/no oppose
    - iv. Motion Carries
8. Old Business
  - a. Current Meeting Business

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- i. Banking Migration - remaining with current bank
  - ii. Credit Card - using rewards and canceling credit card
  - iii. AD&D Comparison
  - iv. Benefits for Paid and Volunteer Personnel
    1. Pension (FPPA)
      - a. Motion for retro-action for Barnett (seek reversal of SS, apply to FPPA and pay difference)
        - i. Motion of retroaction for Barnett placed on hold for further review
  - v. Vehicle Titles
    1. Tender 121 Title
    2. Brush 122 Title
    3. Tender 122 Title
    4. Chasity is working on this, acquiring specifics of Bond Certificate issues and submitting photos
  - vi. Tender Expenditure - Barnett discussed legal review/process and requested signatures on and approval of final contract. Eileen and John signed.
    1. Motion by: Eileen to approve the contract for Tender Expenditure
    2. 2nd by: Joe
    3. All in favor/no oppose
    4. Motion Carries
  - vii. Budget Audit - Suggestion from Eileen of individual to use
  - viii. Fire Billing Implementation of Fire Billing rate of \$255 per incident
    1. Motion by: Joe of resolution to implement Fire Billing rates at \$255 per incident
    2. 2nd by: Eileen
    3. All in favor/no oppose
    4. Motion Carries
  - ix. Housing - Beverly will follow up regarding rental amount of resort trailer to have the ability to add volunteers covering 24 hour shifts.
- b. Queued Business
    - i. Group health insurance policy options for September open-enrollment - Chasity will acquire employer log-ins from Fred
    - ii. Department of Public Safety- combine fire/ems/rescue/police agency
    - iii. Radio Building
9. New Business:
- a. Board Chair Position - a few potential candidates hopefully will be able to attend next meeting

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- b. Cost of Living (COL) Increase - there is some confusion regarding Barnett's contract stating "Department of Labor Colorado"
    - i. Motion by: Beverly to use 3% based on current resort figure used
    - ii. 2nd by: Joe
    - iii. All in favor/no oppose
    - iv. Motion Carries
    - v. Rescinded by: Beverly until accurate point of reference can be determined
  - c. Dynamite Shoot Coordinator - Fred to continue this position
  - d. Approval to sell old troop carrier bed for \$400 - agreed upon by board
10. Public Input - no public input
11. Executive Session - none
12. Adjournment
- a. Motion to Adjourn by: Eileen
  - b. 2nd by: Joe
  - c. All in Favor/no oppose
  - d. Motion Carries - Adjourned at 8:30pm