



Gateway-UnawEEP Fire Protection District

Board Meeting Minutes for Thursday December 13th, 2018 @ 2pm

Order of Business:

1. Call to order

- a. Time: 2pm
- b. Members & GUFPD personnel present: Joe Tyson, Chairman; Dean Rickman, Co-chair, PIO; Dennis Brock, Board Member; Mike Branham, Treasurer; Galen Daugherty, Fire Chief; Ray Gooch, Volunteer Dynamite Shoot Coordinator; Chasity Cable, Administrative Assistant; Joshua Jewkes, FF/Paramedic, Brooke Munch, FF
- c. Public present: none

2. Approval of previous meeting minutes as submitted-

- a. Dean moved to approve Board Meeting Minutes for November 30th, 2018
- b. Mike seconded
- c. Discussion and agreement to include Chief's report attached to minutes and Emergency Reserve Funds from Treasurer included on future minutes, all in favor/no oppose
- d. Motion carries

3. 2019 Budget Hearing-

- a. Beginning in August this board began its consideration of the 2019 budget. A number of modifications to the original proposal have been made and a copy of the proposed budget has been made available to all persons in the room.
- b. The estimated expenditures for each fund are as follows:
 - i. General Fund: \$692,802.00
- c. The estimated revenues are as follows:
 - i. Real Property Tax Revenue: \$94,927.00
 - ii. Revenue from other public sources: \$102,476.00
 - iii. Services Agreement: \$168,000.00
 - iv. Grants: \$285,715.00
 - v. Service Charges: \$14,188.00
 - vi. Other income: \$2,000.00
 - vii. Total: \$667,306**
- d. This budget is divided into two basic categories: Revenues and Expenditures. The tax revenue of \$94,927 is based on the 10.00 mill levy and the assessed value of the district shown in line as "MIL 1 at \$9,492,730.00. You will note that the assessed value has decreased since 2015 as have tax revenues.

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- e. A note of interest on who pays the \$94,927 of real property tax; the Hendrix properties, including Gateway Canyons, pays in excess of \$43,000 of this amount. That means the rest of the properties in the District pay about \$45,000.
- f. The Expenses are estimates based on spending over the past two years. These are budget numbers and your board is committed to spend only the amounts necessary to provide proper fire and rescue services. This board is not required to spend all that is in the budget.
- g. Joe opened the hearing to public comments. None at this time.
- h. Hearing is closed and the board will consider the proposed budget, make any adjustments to the budget and then move to adopt the budget. "A budget must be adopted tonight as we are required to Certify the mill levy to the Mesa County Assessor by this Friday."
- i. Hearing closed

4. Budget Approval

- a. Budget Approval
 - i. Dean moves to adopt a resolution summarizing expenditures and revenues for each fund, and adopting a budget for the Gateway-UnawEEP Fire Protection District, Mesa County, Colorado, for the calendar year beginning on the first day of January, 2019 and ending on the last day of December, 2019.
 - ii. Dennis seconds
 - iii. No discussion
 - iv. Motion carries with a 4 favor/0 against vote
- b. Approval of Mill Levy
 - i. Dennis moves to adopt a resolution levying general property taxes for the year 2019 in the amount of 10 mills to help defray the cost of government for the Gateway-UnawEEP Fire Protection District, Mesa County, Colorado, for the 2019 Budget Year.
 - ii. Dean seconds
 - iii. Discussion- Mike suggests a decrease to 9.5 mills for the end of 2019. Board agrees.
 - iv. Motion Carries with a 4 favor/0 against vote
- c. Appropriations of Sums of Money
 - i. Mike moves to adopt a resolution appropriating Sums of Money to the various funds and spending agencies, in the amounts and for the purposes

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set forth in the budget, for the Gateway-UnawEEP Fire Protection District, Mesa County, Colorado, for the 2019 Budget Year.

- ii. Dean seconds
- iii. No discussion
- iv. Motion carries with a 4 favor/0 against vote
- d. The 2019 budget has been approved by the board. Joe states, "I will instruct our attorney to file the budget documents with the appropriate governmental agencies. We will now take a 10 minute recess to sign the resolutions and send to attorney."

5. Consideration of extending SDA membership

- a. Mike motions to extend our SDA membership
- b. Dean seconds
- c. No discussion
- d. Motion carries with a 4 favor/0 against vote

6. FPPA Issues

- a. Discussion to gather information for members regarding their contributions and arrange a conference call to answer any questions and discuss any changes in plans

{Joe calls an executive session to discuss personnel matters as it relates to benefits, all members except board leave the room}

- A. Motion from May 22, 2018 board meeting regarding retroactive pay into FPPA for Barnett
 - a. Mike rescinds motion carried from May 22, 2018 meeting to retroactively pay into the employer share of FPPA plan for Barnett from period 2/1/15-9/1/17.
 - b. Dean seconds
 - c. No discussion
 - d. Motion carries with a 4 favor/0 against vote
- B. Motion to retroactively pay into FPPA employer plan for Barnett
 - a. Mike moves to retroactively pay into employer share of FPPA plan for Barnett for period 2/1/15-9/1/17.
 - b. Dennis seconds
 - c. No discussion
 - d. Motion fails with a 0 favor/4 against vote

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7. Group Health Insurance Plan

- a. Dean moves to non-renew Anthem BC/BS health insurance plan for the one individual enrolled in plan, Barnett.
- b. Mike seconds
- c. Discussion- Dean adds that this does not mean there will be no insurance in future
- d. Motion carries with a 4 favor/0 against vote

8. Other business to come before the board

- a. FEMA update
 - i. Grant has been approved. Dean has cut close to \$15k in savings on new FEMA truck for unnecessary build items, but this does not reflect the functionality or safety of the vehicle. Linda has been and will continue to work on the grant and how it reflects the progress of build. The arrival date has been changed to the end of May due to chassis on backorder and we received letter from vendor to verify, so it won't be an issue with the grant award and timing.
 - ii. Dean also discussed radio issues and his work with Ernie Young to resolve.
- b. Treasurer Report
 - i. Emergency Fund- \$23,262.45
 - ii. Payroll Account- \$35,839.43
 - iii. District Account- \$86,030.63
 - iv. Department- \$7,046.94
 1. Total funds: \$152,179.45
- c. Fire Chief's Report- see attached
- d. 2019 Board Meeting Dates/Times
 - i. Dennis moves to approve the 2019 Board Meeting Dates/Times schedule
 - ii. Dean seconds
 - iii. No discussion
 - iv. Motion carries with 4 favor/0 against

9. Adjournment

- i. Dean moves to adjourn meeting
- ii. Dennis seconds
- iii. No discussion
- iv. Motion carries with a 4 favor/0 against vote
- v. Time: 4:32pm

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Fire Chief's Report for December 13th, 2018

Current Projects:

1. Volunteer Recruitment-
 - A. We've had 2 people express interest in becoming volunteers. Alex Roy and Kevin Hill both passed their pack test, then proceeded to do a shadow shift the following Saturday. I have not heard back on their availability yet.
2. Budget-
 - a. Joe Tyson and I attended the county commissioners meeting regarding our PIF. Needless to say, it went very well and we seemed to get approved for all the funds requested. They were very happy we made the trip in to say thank you, and they let us know it.
 - b. Currently working on tracking down how much money we have saved since the transition. It is proving to be harder than I first imagined: extra expenses were incurred due to the legal and accounting aspects of placing the former on leave. My hope is by the end of the year I can have a report that will reflect accurately how much money we have been saving.
 - c. We have received our R&R funds .
3. Resort & Community-
 - a. The resort is closed for the next 2 weeks. Steve Dow has given us a list of personnel to contact if need be. There is currently no one working on the resort with the exception of a security guard going through a couple times a day.
4. Personnel-
 - a. Devin Bogle had been attempting to put together various training projects. I believe he is now waiting on the results of his background check to move forward with the TSA.
 - b. Josh Jewkes had been handed my former title of EMS, Health and Wellness Coordinator. Joshua is a very talented paramedic, and has a gift for medicine. He has already sat down with Chris Rowland, Mesa County EMS Director, and Staci Midgley, EMS Coordinator with Lands End Fire Department. They are hard at work making sure Gateway-UnawEEP attains top-of-the-line proficiency on Imagetrend, Mesa County's Patient and Fire reporting system. Prior to Josh taking over the EMS Coordinator program, very little knowledge of this program was shared with the staff at GUFDD. Josh has also taken an active role in



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advocating for our patients in our fire district. He has already met with patients and in once case has met with a counselor to assist a patient in setting up a meeting. Mesa County EMS seems to be very happy about the new direction we are headed in.

- c. Brooke Munch successfully passed her FF1, and is finishing up her EMT class this month. She is als working on her S 130/190 (Red Card).
- d. Chasity Cable is, as always an asset to GUF. She continues to assist and guide me as she did the previous leadership.
- e. Pantha Grasser has taken on the roll of project coordinator, and hit the ground running on it.
- f. Levi Lujan has taken on S-121 as his. He is responsible for the maintenance and well being of the vehicle.
- g. Ashley Dahl is being put in charge of events and meetings.

6. Upcoming

- a. First Aid/CPR class with the resort in Feb. (awaiting exact date)
- b. Live Burn with Scott Prosser TBD
- c. Field Day for 130/190 candidates TBD