



Gateway-UnawEEP Fire District

Board Meeting AGENDA for February 21, 2023

Meeting to be held from 4:00 to 6:00 PM (extra time may be needed) in the Gateway UnawEEP Fire Department

1. Call to Order

Time: 4:15

Members and GUFD personnel present:

Dean Rickman, Chairman;
Scott Prosser, Board Member,
Galen Daugherty, GUFD Chief
DeAnn Prosser, Operations Manager
Santanna Martinez

OTHER: _____

Not present:

Lisa Casto

Public present:

Patrick Pipes is our new Board Member—Welcome Patrick!

Ray Gooch

Mike Branham

2. Pledge of Allegiance

3. Request for MOTION TO APPROVE January 18, 2023 Board Meeting Minutes

Scott to approve

Patrick seconds

NO Further discussion

3 in favor _0_ opposed

Motion _3_ / _0_ Passed

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4) Treasurer's Report

ALPINE BANK

02/20/23 -- CURRENT

Monday	Acct. #	Acct. Name	Outstanding cks total (\$1267.66) QB balance: \$65,115.34 Paid FPPA \$1,732.74 2-20-23
\$66,383.00	██████	Operations	
\$3,656.92	██████	Payroll	
\$9,136.55	██████	Wildfire	
\$4,800.00	██████	PPE Gear	
\$4009.94	██████	Emergency Reserve	
\$332.38	██████	Raffle	
\$5,934.19	██████	Fund Raising	
\$94,252.98		TOTAL	

Request for MOTION TO APPROVE February 21, 2023 Treasurer's Report

Scott to approve

Patrick seconds

NO Further discussion

3 in favor 0 opposed

Motion 3 / 0 Passed

HIH check came and Dean will deposit into the Payroll account tomorrow.

Dean asked if there was an update on the missing HIH check. Galen and Dean discussed again, a meeting with Tim at Canyons. All agreed to transfer \$10,990.06 from Operations into Emergency Reserve once the HIH check is deposited, to maintain a \$15,000.00 balance in the Emergency Reserve account.

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5) Fire Chief's Report February 21, 2023

Calls- We've had 14 calls since our last Board meeting

- 10 Medical in Nature
- 4 Alarms triggered by faulty/deteriorating phone lines at Resort

Personnel-

- Rowland is continuing to run on call.
- Olsen has his clinicals scheduled for March 5th and 6th.
- Martinez has completed her clinicals

Education-

- Fire 1 class is supposed to be starting March 1st. I'm waiting to hear back from DFPC

Apparatus-

- William is going through the squad to figure out where the electrical drain is coming from. William installed a new battery and terminals.
- No updates on the new ambulance.
- We've applied for a grant. The grant total is \$65,179.65. This will replace our current Lifepack 15 which is nearing the end of its service life, add a powerload for gurney operations and a stairchar. Galen states the new gurney should come in the next two weeks. Discussion of the grant which is for 2024, should be awarded June of 2023, and would receive the monies January of 2024.

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Galen presented an image for signage for the Firehouse. All were in agreement. Discussed painting of the bay doors, and if possibly the County would paint them. Galen to contact the County.

Request for MOTION TO APPROVE February 21, 2023 Chief's Report

Scott to approve

Patrick seconds

NO Further discussion

3 in favor 0 opposed

Motion 3 / 0 Passed

Santanna brought up the issue of cat urine odor in the bathroom at Quarters, from the cats living under the trailer. Dean stated he would email Tim to address this issue.

Dean explained that he is only attaching a portion of the project list to the agenda. The full project list is available on the drive.

Discussion about different options for the Wildland Truck. Galen explained the payment methods from state and government, could be paid anywhere between 30 days and 4 months. A fire crew is a minimum of 3 staff members.

6) Open Business, Project Updates

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NOTE: For a FULL listing of all open projects, please reference the **GUFD PROJECT LIST (ACTIVE PROJECTS)**. This list (below) are the “headlines.”

GREEN items have seen activity since the last board meeting

YELLOW items have been completed and will drop off this list before the next board meeting.

GUFD PROJECT LIST (ACTIVE PROJECTS)

Feb 21, 2023

#	Project	Owner
117 (See 104)	RATS program	Dean & Galen
09252022	RATS: FRONT BURNER	Galen
01112023	Galen's PotPourri (SEE BELOW)	Galen
02192023	Outdoor Station Signage	Galen
02220023	First Alert Project	Dean & Galen
10202022	Stryker Gurney	Galen
01102023	Galen's Contract	Dean & Scott
01012023	Open Board Positions	ALL
10192022	Board Google and Active911 Training	Galen
10052022	Raffle Project	Dean DeAnn
10072022	GUFD Community Relationships	Dean & Galen
10062022	Changing Accounting Firms	BOARD
10062022	Ambulance Launch costs	Galen
10082022	New Office PC	

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9252022	Trouble with the GUF D audit exemption	Dean
09252022b	Need full and accurate list of all log ins for all GUF D devices and services	ALL
09252022c	Dodge Legal Mess	Galen
09252022e	Financial incentives for educational goals	Galen
6202022	Lee's Point Tower Project	Dean
103	FLOW Project: implement	Galen & Dean
6302002	Guide new ambulance through its fabrication process	Galen
151	Leadership classes for Chief	Board, Chief
143 (see 116)	PIF version 2	Galen, Dean
139 (See 142)	Retention concerns including housing, pay, residence program, CMU intern program, workforce center, marketing needs,	Lisa R. & Dean
142 (See 139)	Meet with Chris Roland regarding emergency employment pool issues	Dean, Lisa R
101	ISO Project: Lower ISO rating to save Gateway Canyons insurance money. Must have 4000 gallon capacity on all responses	Dean & Galen
119	Website conversion	Dean
114	CPR training to Gateway Canyons equestrian/stable staff	Galen
123	Establish a Volunteer Firewise Team	
124	Establish a Volunteer Water Resource Strategy	
125	Establish a Volunteer Rt 141 Corridor Emergency Evacuation/Large Animal Evacuation Team	
126	Establish a Volunteer Welcome Wagon Team	
115	Lunch with Tim and new Gateway Canyons team	Galen
141	Transfer Scott OFF Alpine bank as signatory, add Lisa C.	Dean
107	What to do with current ambulance (besides praying it makes it through 2023)	Team
120	Design the performance appraisal blank form allowing the Chief & Staff to review the Board's performance (annual)	Dean
122	Go thru the Conex D-Shoot stuff. Sell off overstock, dump the rest.	Lisa

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131	Straighten out GUFD 501c3 naming/title schizophrenia	Lisa & Galen & Ellis CPA
134	Lake UnawEEP/Xcel Hydro Electric Project	Dean
118	Paint the station doors and add in the GUFD decals!	Galen
121	Design the performance appraisal blank form allowing the Chief & Board Chair to review Operations Coordinator (annual)	Dean
149	Study SDA guidelines	Board
117b	Track the loan from Alpine on the new truck	Lisa Redd
128	Wildland Training Program	
132	Possible Fundraisers including disk golf, running events, shooting events, 4th of July event, ball drop	
133	Creation of a forecasting spreadsheet for the board for budgeting purposes	
136	Open position: Grant Coordinator	

Here is a checklist of easy things Galen is working on or is responsible for:

- **RATS (redundant to this report but highlighted nonetheless!)**
- **Door Painting and Lettering: Waiting on paint**
- **Email/Subject Line updates to board and team**
- **Delegation of projects to team members**
- **Password Project with Dean**
- **Chain of command concerns to be addressed at Jan 23 Board Meeting**
- **Switch to new CPA**
- **Community Outreach for team**
- **Accounting for vacation time**

6:47 p.m. Dean and Scott met with Patrick Pipes to discuss becoming a Board Member. Patrick is our new Board Member

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Request for MOTION TO APPROVE February 21, 2023 Open Business, Project Updates

Scott to approve

Patrick seconds

NO Further discussion

3 in favor 0 opposed

Motion 3 / 0 Passed

7) Misc news & new business / anything missed, / any Chairman's topics, announcements

8) Audience questions, proposals, etc.

Ray Gooch came to Board with an idea regarding retiring the old Ambulance.

Ray also brought up questions about options for emergency contact where residence in the canyon have no cellphone service. Galen pulled up a "ZOLEO" which bicyclists use. Options to be investigated.

9) Motion to Adjournment

Scott to approve

Patrick seconds

NO Further discussion

3 in favor / 0 opposed

Motion 3 / 0 Passed

Meeting adjourned at: 6:30 p.m.

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