



Board Meeting Minutes August 22, 2017

Board Meeting called to order at 6:34pm.

Members Present: Fred Bolton, John Fuller, Eileen Gooch, Joe Tyson

Public Present:

Minutes from 07/25/17 Meeting approved as submitted.

Appropriations

Reminder – October we start budget process

Hearings

Fire Chief's Report

(Attached)

14 incidents

Expansion/housing option onto station

Submitted 5 additional policies to add to Fire Services Manual.

Motion by Joe to accept policies 1004, 1005, 1006, 1007 & 200 as submitted

John Second

All in favor / no oppose

Motion carried

Chairman's Report

Fire Chief contract signed 8/8/17 and finalized; insurance should be good to go 9/1

Eileen & Fred attended mesa county Community meeting with Gateway property owners; county finance suggested seeking a DOLA grant – if awarded grant county would come up with match share

Treasurer's Report

Department account - \$1,970.52

District account - \$100,792.52

Personnel/Payroll - \$64,1914.18

\$20,000 will transfer from district to department account

Unfinished Business

Paperwork is printed to take care of last 3 vehicles without title

New Business

New Grant - \$300,000 grant deadline before the end of the year

Dynamite Shoot prices – discussion to raise entry fee from \$10.00 to \$15.00 and shooting price from \$2.00 to \$2.50; all agreed

Department staffing – more research needed on what is best structure for fire department staff and how paying; policy 1010 adjust staff hours to 32 in place of 36 and change word from compensation to stipend

Motion by John to accept policy 1010 with changes referencing 32 hours in place of 36 and change compensation to stipend

Eileen Second

All in favor / no oppose

Motion carried

Public Input

Executive Session

Motion by Eileen to adjourn

Joe Second

All in favor / no oppose

Motion carried

Adjourned at 8:21pm

GUFPD Monthly Chief's Report

- I. Reading and approval, or approval as submitted, of the minutes of the previous meeting;
- II. Approval of Bills and Appropriations
- III. Hearings
- IV. Reports - Fire Chief
 - A. Incidents, Station, Equipment, District and Finance
 1. Incidents – See GJRCC Monthly Incident Report for preceding month
 2. Station
 - a) Met with county building maintenance – submitted revised proposal for funds
 - b) Misc. repairs performed by county
 3. Equipment
 - a) A121 – biannual service acquired – nothing notable
 - b) B121 – in service; numerous improvements necessary
 - c) B122
 - (1) limited service at Paul Ashcraft's house for coverage
 - (2) awaiting title acquisition from GUFPD board
 - (3) skid unit onto craigslist for \$5000 obo
 - (4) slated for trade/sale for one reliable tender
 - d) E121 – in service; numerous improvements and/or repairs necessary
 - (1) Just had pump gearbox repaired – had solicited for discount on repair – have not yet received total cost for repair
 - e) S121 (Toyota) –
 - (1) Just had trip to Denver for light and siren programming revision
 - (2) At 4wd shop for rear bumper and rock slider installation
 - (3) Project completion requires
 - (a) roof racks, Yakima or Thule box for rescue equipment;
 - (b) tool mounts on rack;
 - (c) misc. electrical for accessories;
 - (d) side-view lights; rear-view lights;
 - (e) lift/wheel spacing for tire clearance
 - f) S122 (Ford)
 - (1) Biannual service
 - (a) Spark plugs
 - (b) Ignition coil
 - (c) Maintenance
 - (d) Parking brake adjustment
 - (e) Actuator for heater controls replaced
 - g) T121
 - (1) Foy road service only
 - (2) awaiting title acquisition from GUFPD board
 - (3) slated for trade/sale for one reliable tender
 - h) T122
 - (1) out of service
 - (2) awaiting title
 - (3) slated for trade/sale for one reliable tender
 4. District
 - a) Fire Danger – moved from moderate to high
 5. Finance
 - a) Budget
 - (1) see reports

GUFPD Monthly Chief's Report

- (a) Department Statement of Financial Position
- (b) District Statement of Financial Position
- (c) District Budget vs. Actuals
- b) Grants
 - (1) CO EMTS approved approx.. 10k of 12k request for technical and swiftwater rescue equipment – received statement of work – will begin expenditures as finance allows
 - c) FEMA – received \$300,000 for new pumper/tanker at 5% match – approx. \$15,000 – continuing build process and bid process for this equipment
- B. Events and Training
 - 1. Chasity now emailing all training opportunities and events to every member on roster as well as board members and helping facilitate the process for interested members to attend.
 - 2. Upcoming Events and/or Trainings
 - a) MASOB building Leadership Skills- Communication 8/24, Leadership 8/31 from 8:30 to 12:30, \$15 per class
 - b) DEQ Air Monitoring for Emergency Response- 10/25 & 10/26 Free
 - c) Eastern Utah Emergency Services Symposium 9/15 & 9/16
 - d) Mesa County Training @ GJFD- Extrication Training 10/22, CFFA Oct 4th-8th, Active Shooter Drill (August) date TBA
 - e) National EMS Safety Summit @ Sheraton Denver Aug. 21st-24th
 - f) Colorado Firefighter Academy Oct 5th-8th Ignacio, Co
 - g) EMSAC's CO State EMS Conference Nov 2nd-5th in Keystone
 - h) Community Hospital @ DoubleTree Hotel GJ Aug 26th 8:30-noon
- C. Personnel
 - 1. James Wood has moved on to different opportunity as Security officer for Gateway Canyons Resort, his position within the fire department will be per diem or part time - TBD.
 - 2. Chasity conducted phone interview with new applicant, Joseph Micah Fielder, interested in entry level firefighter position. Upon review of responses, we will continue with background check and set up chief's/panel interview.
- D. Meetings
 - 1. Com Finance Meeting
 - a) Projected budget shortfall now moved back to approx. three years
 - b) SO will have ballot for emergency services tax on fall ballot
 - (1) Much needed for SO
 - (2) Will mildly benefit other departments – Gateway would receive approx.. \$2000 annually
 - c) Communications Technical Committee
 - (1) Continuing to deploy improved systems for Gateway and other rural areas;
 - (a) Recurring issues with VHF system – will be upgraded
 - (2) Mesa County Chief's Meeting
 - (a) Software for 2018 remains primary topic – GUFD has submitted precontract – awaiting other departments to submit so that pricing and timeline continue to progress – roughly \$5000
 - (3) EMS QA/QI
 - (a) Nothing to report
 - (4) Fire/EMS Cooperative

- (a) On hold
- (5) EMS Council
 - (a) Nothing to report
- (6) Other
 - (a) n/a
 - (b) VIII.

E. Goals

1. CRITICAL - fiscal management, personnel, legal compliance, functional and reliable equipment, effective emergency response
 - a) Fiscal
 - (1) Largely complete and in maintenance mode
 - (a) Future endeavor will be to seek and implement additional sources of revenue
 - b) Personnel
 - (1) Hiring and training
 - (2) Personnel recruitment and retention
 - c) Legal
 - (1) Personnel matters still pending (definitions of per diem, part time, full time, etc.)
 - d) Equipment
 - (1) Final major hurdle fo pumper/tanker approved and in process
 - e) Emergency Response
 - (1) Will be extended path of creative thinking and implementation for training personnel
 - (a) Previous three weeks was dedicated to seeking and deploying SOG on effective cardiac arrest management using limited crew size

F. Board Items

1. Titles and plates/registration for:
 - a) B122
 - b) T121
 - c) T122
2. Insurance Registration
3. FPPA Enrollment

V. Policy and Procedures

- A. Organization Structure
- B. Employment Agreement
- C. Volunteer Firefighter
- D. Entry-level Firefighter
- E. Firefighter
- F. Company Officer
- G. Fire Chief
- H. Admin Assistant
- I. Classification Specifications

VI. Reports - Chairman's Report

VII. Reports - Treasurer's Report

VIII. Unfinished Business

- A. Vehicle Titles

IX. New Business

- A. FEMA Grant
- B. Dynamite Shoot Prices
- X. Public Input
- XI. Executive Session
- XII. Adjournment